

# GUNSMITH WORK ORDER

## GUNSMITH

COMPANY: \_\_\_\_\_  
 ATTN: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_  
 ZIP: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 E-MAIL: \_\_\_\_\_

## CLIENT

COMPANY: \_\_\_\_\_  
 ATTN: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_  
 ZIP: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 E-MAIL: \_\_\_\_\_

## PAYMENT

Down Payment: \$ \_\_\_\_\_  
 Payment is Due: \_\_\_\_\_  
 Total Amount: \$ \_\_\_\_\_  
 Payment is Due: \_\_\_\_\_

## SCHEDULE

Date: \_\_\_\_\_, 20\_\_\_\_  
 Work Order No.: \_\_\_\_\_  
 Start Time (if any): \_\_\_\_:\_\_\_\_  AM  PM  
 End Time (if any): \_\_\_\_:\_\_\_\_  AM  PM

| SERVICE      | HOURS | RATE (\$/HR) | AMOUNT (\$) |
|--------------|-------|--------------|-------------|
|              |       |              |             |
| <b>TOTAL</b> |       |              |             |

| PARTS / MATERIALS | QUANTITY | UNIT PRICE | AMOUNT (\$) |
|-------------------|----------|------------|-------------|
|                   |          |            |             |
| <b>TOTAL</b>      |          |            |             |

IN WITNESS WHEREOF, the Client agrees to pay the total amount when payment is due for the services requested and products / materials used. The Gunsmith agrees to provide the services in exchange for the total amount.

**CLIENT'S SIGNATURE** \_\_\_\_\_

Date \_\_\_\_\_

**GUNSMITH'S SIGNATURE** \_\_\_\_\_

Date \_\_\_\_\_

|                  |  |
|------------------|--|
| <b>SUBTOTAL</b>  |  |
| <b>DISCOUNT</b>  |  |
| <b>TAX / VAT</b> |  |
| <b>TOTAL</b>     |  |

