TRANSCRIPTIONIST INVOICE

DETAILS

DATE: _____

INVOICE NO. _____

TERMS: _____

FROM

COMPANY: _____

ATTN: _____

ADDRESS: _____

CITY, STATE: _____

ZIP: _____

PHONE: _____

E-MAIL: _____

BILL TO

COMPANY: _____

ATTN: _____

ADDRESS: _____

CITY, STATE: _____

ZIP: _____

PHONE: _____

E-MAIL: _____

DESCRIPTION	HOURS	RATE ($/HR)	AMOUNT ($)

	SUBTOTAL	
	DISCOUNT	
	TAX / VAT	
	TOTAL	

NOTES: _____

_____

_____

THANK YOU!