# TRANSLATOR INVOICE

**DETAILS**

DATE: _____

INVOICE NO. _____

TERMS: _____

TRANSLATOR NAME: _____

TRANSLATING FROM: _____

TRANSLATING TO: _____

**FROM**

COMPANY: _____

ATTN: _____

ADDRESS: _____

CITY, STATE: _____

ZIP: _____

PHONE: _____

E-MAIL: _____

**BILL TO**

COMPANY: _____

ATTN: _____

ADDRESS: _____

CITY, STATE: _____

ZIP: _____

PHONE: _____

E-MAIL: _____

| DESCRIPTION | HOURS | RATE ($/HR) | AMOUNT ($) |
|---|---|---|---|
| | | | |

| | | |
|---|---|---|
| | **SUBTOTAL** | |
| | **DISCOUNT** | |
| | **TAX / VAT** | |
| | **TOTAL** | |

**NOTES**: _____

_____

_____

THANK YOU FOR YOUR BUSINESS